

Grant Delivery Meeting

Frequently Asked Questions

Question 1: What is the best practice if the PI&E material you are trying to upload as a supplemental exceeds the size limit of what is allowed to be uploaded?

Answer: We recommend scanning documents as black & white and low resolution. You can also split large attachments up into smaller attachments less than 4MB. If media files are above 4MB, we will work with Subgrantee on how to get them to TxDOT.

Question 2: I am confused how this will work since you must pay for a conference to attend, and we end up paying more by not using early registration option.

Answer: TxDOT is unable to reimburse for conferences, trainings, and/or any travel expenses that have not taken place. Subgrantee may pay registration fees to meet an early registration deadline; however, subgrantee will not get reimbursed for these fees until after they have attended the conference, training, etc.

Question 3: Regarding the requirement for TxDOT approval before publishing public info or educational materials, does that include press releases or social media posts?

Answer: Press releases or social media posts do not require TxDOT approval prior to publishing. However, TxDOT approval will be required, if subgrantee is seeking to claim match for press releases and/or social media posts.

Question 4: Regarding TxDOT preapproval of contracts by the subgrantee, when I execute contracts with nurses to perform blood draws under our No Refusal DWI grant, does each contract with each new nurse need pre-approval? The contract template has been uploaded and approved, so the only change would be the name of the nurse.

Answer: Subgrantee must use TxDOT's Subcontract Agreement template indicating the total amount of the contract with the breakdown cost per nurse and associated fees and submit a Supplemental Request to their TxDOT project manager for approval. The name of the nurse(s) who performed blood draws and whose fees were paid must be well-documented in the Performance Report and accompanying Request for Reimbursement for said period. Both reports must reference the number of the approved Supplemental Request.

Question 5: Requesting PowerPoint.

Answer: Please reach out to your TxDOT project manager and he/she will forward the PowerPoint to you.

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Question 6: What is the FY22 reimbursement rates for volunteers and mileage?

Answer: The approved Volunteer Match Rates per hour to be used on FY 2022 traffic safety grants are as follows:

\$ 50 for CPS Instructor Technicians

\$ 25 for CPS Technicians

\$ 26.43 for all other volunteers

Other volunteers include those assisting traffic safety programs for bike, occupant protection, safe communities, alcohol and other drugs, and other general traffic safety activities. This rate is based on the most recent (2020) Texas rate found on the Independent Sector website. The link to the independent sector site is: <http://www.independentsector.org/resource/the-value-of-volunteer-time/>

The approved mileage rate for FY 2022 is 0.56 cents per mile and can be found under the Texas Comptroller link (<https://fmx.cpa.texas.gov/fmx/travel/texttravel/rates/current.php>).